

CARPENTER SKILL ADVANCEMENT PROGRAM APPLICATION

Make check payable to: Carpenter Skill Advancement Program, 1256 Estes Ave., Elk Grove Village, IL 60007

Please Print Legibly

Name _____
Last First Middle

Address _____
Number and Street City State Zip Code

Phone Number (_____) _____ S.S. # or UBC ID # _____
Area Code

Local Union Number _____ Date of Initiation to Local Union _____

Previous L/U Number _____ Date of Initiation to Previous L/U _____

Course Title _____

Course Number **9020-** _____ Course Starting Date _____

Enrollment Fee Amount _____ Check Money Order
Must be enclosed with application

Applicant's Signature _____ Date _____

Office Use
Only

- E
 IE
 CF
 CC
 Other

*Note: **One** Course selection per application form and **One** check/money order per application form. Please review guidelines on back.

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— Comments & Suggestions —

We frequently get comments like: *"We need longer classes . . ."*
and *"How 'bout classes on Fridays?"*

Well, we'd like to hear from you too. Jot down your thoughts or suggestions on how we can improve or change things that will benefit you. Turn in this page along with your application and watch us grow!

Carpenter Skill Advancement Program Guidelines

- I. Parking - West side of building ONLY.
- II. Entrance - Use main entrance only. All other doors are for emergency use only.
- III. Personal Protection - All participants in shop activities are required to wear:
 - 1. Work shoes (gym shoes, soft rubber soled shoes, sandals, etc. are not allowed.)
 - 2. Eye protection
 - 3. Other Proper Protective Equipment as required
- IV. Smoking is not allowed in the building.
- V. Alcohol and/or substance use or abuse will not be tolerated. Any person suspected of alcohol or substance use or abuse will be asked to leave the premises for safety reasons.

VI. Attendance - Attendance at the first class session is mandatory. *Participants who are not in attendance at the first class session are not allowed to attend subsequent class sessions and forfeit the enrollment fee.*

Attendance at all class sessions is highly recommended. CSAP Certificates of participation are issued only to those individuals attending all class sessions. Attendance is mandatory for all classes resulting in the issuance of a qualification or certification card.

Please be on time! Late arrivals are disruptive to both the class and the instructor. All students should be present at the start of each class.

✂ - Cut Apart Along Dashed Line - ✂

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